STATE OF UTAH
invites applications for the position of:

Laboratory Technician III - Clinical

<table>
<thead>
<tr>
<th>SALARY:</th>
<th>$14.47 Hourly</th>
</tr>
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<tbody>
<tr>
<td>OPENING DATE:</td>
<td>05/14/19</td>
</tr>
<tr>
<td>CLOSING DATE:</td>
<td>05/27/19 12:00 AM</td>
</tr>
<tr>
<td>NUMBER OF OPENINGS:</td>
<td>1</td>
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</tbody>
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**BENEFITS:**
This position is eligible for a full benefits package including medical, dental, life, and long-term disability insurance, a retirement plan, plus paid leave to include annual, sick, and holiday pay. The State requires employees to receive their pay through direct deposit. If selected, you will receive more information about these benefit options and enrollment information through our onboarding process and during your first week or two on the job.

**CRIMINAL BACKGROUND CHECK:**
You must successfully pass a criminal history check.

**DRIVER LICENSE REQUIREMENTS:**
Employees hired for this recruitment will be subject to the Driver Eligibility standards found at the following link:
https://rules.utah.gov/publicat/code/r027/r027-007.htm#T3

**PHYSICAL ADDRESS:**
Utah State Prison Clinical Services Bureau 14425 S. Bitterbrush Lane Draper, UT 84020

**RECRUITER CONTACT INFORMATION:**
Jeffie Dickerson - jdickers@utah.gov - (801) 545-5570

**OVERTIME EXEMPT:**
No

**SCHEDULE CODE:**
B - Competitive Career Service - Employment in this position requires a probationary period.

**EEO STATEMENT:**
The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, contact the Dept. of Human Resource Mgmt. at 801-538-3025 or TTY 801-538-3696.

**FMLA NOTIFICATION:**
FMLA Compliance: The State of Utah complies with the Family Medical Leave Act that entitles eligible employees of covered employers to take unpaid, job-protected leave for specified family and medical reasons with continuation of group health insurance coverage under the same terms and conditions as if the employee had not taken leave. Information is available at https://www.dol.gov/whd/regs/compliance/posters/fmlaen.pdf or https://www.dol.gov/whd/regs/compliance/posters/fmlasp.pdf (Spanish)

**JOB DESCRIPTION:**
Success in our mission requires a culture of collaboration, excellence, leadership, and respect. Do you want to work together with a team of professionals who are equally as dedicated to improving the lives of patients?

The Utah Department of Corrections Medical team would like to hire a Laboratory Technician III that can work under minimal direction and/or with other professional staff.

**Job Duties:**

- Collects, and prepares specimens for the laboratory.
- Maintains accurate medical records of specimens at multiple draw sites on incarcerated inmates in a correctional facility.
- Blood draws on inmates may be performed by draws from veins by vacuum tube, syringe, or butterfly venipuncture methods.
- May draw blood from capillaries by dermal puncture, such as heel or finger stick methods.
- Will perform specific and standard chemical, serological, bacteriological, virological, test analyses and other tests under the minimal direction of professional staff.
- Dispose of contaminated sharps, blood or other biohazard fluids or tissue, in accordance with laws, standards, and policies.

**The Ideal Candidate will:**

- Hold a Phlebotomy Technician certification
- Have a Basic Life Support certification (BLS) for healthcare providers
- Be experienced with multiple types of blood draws
- Have knowledge of different blood tubes and processes
- Have basic computer lab processing knowledge
- Have excellent people skills

**Phlebotomy Technician certification and Basic Life Support certification (BLS) for healthcare providers certificate required.**

**What’s in it for you?**

Besides working with a dedicated team of professionals who are dedicated to ensuring the public’s safety, you will receive great health and retirement benefits. Click here to view a summary of the benefits we offer. We also provide a generous paid time off so you can spend more time with your family and have a positive work-life balance. As well as training, development and support to make our employees a success.

**The Agency**

The Utah Department of Corrections as a dedicated team of professionals ensures public safety by effectively managing offenders while maintaining close collaboration with partner agencies and the community. Our team is devoted to providing maximum opportunities for offenders to make lasting changes through accountability, treatment, education, and positive reinforcement within a safe environment.

For additional information about the Utah Department of Corrections please go to this link. http://www.corrections.utah.gov/

All questions must be answered fully and in the format requested, if applicable. Failure to do so may result in disqualification. Entering "see resume" as an answer will be considered an incomplete answer. Cutting and pasting pertinent information from your resume is acceptable, but should be edited to be a precise answer to the question.

**Only qualified applicants will be contacted for an interview.**
EXAMPLE OF DUTIES:

- Analyze and test items. Interpret results and/or implement changes
- Cleans, sterilizes and or disinfects areas and/or equipment
- Enters data into a computer system and retrieves, corrects, or deletes previously entered data
- Maintains accurate records and logs

TYPICAL QUALIFICATIONS:

(includes knowledge, skills, and abilities required upon entry into position and trainable after entry into position)

- laboratory techniques and safety practices
- use logic to analyze or identify underlying principles, reasons, or facts associated with information or data to draw conclusions
- evaluate information against a set of standards
- enter, transcribe, record, store, or maintain information in either written or electronic form
- deal with people in a manner which shows sensitivity, tact, and professionalism
- speak clearly, concisely and effectively; listen to, and understand, information and ideas as presented verbally
- conduct a methodical examination
- store, handle, and/or dispose of hazardous materials
- use cleaning agents, products and equipment
- use State or agency-specific software application program(s)
- make a decision or solve a problem by using logic to identify key facts, explore alternatives, and propose quality solutions
- review and/or edit documents for accuracy and completeness
- maintain and/or repair tools and equipment

SUPPLEMENTAL INFORMATION:

- Risks which require the use of special safety precautions and/or equipment, e.g., working around operating machines, working with contagious diseases or hazardous chemicals, etc.
- Work requires physical exertion. May require the ability to stand; walk over rough surfaces; bend, crouch, stoop, stretch, reach, lift moderately heavy items (up to 50 lbs.) in a recurring manner and/or for long periods of time.
- Phlebotomy Technician certification and Basic Life Support certification (BLS) for healthcare providers.

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APPLICATIONS MAY BE FILED ONLINE AT:
https://statejobs.utah.gov
Position #19908
LABORATORY TECHNICIAN III - CLINICAL
JD

2120 State Office Building
Salt Lake City, UT 84114
801-538-3025
statejobs@utah.gov

Laboratory Technician III - Clinical Supplemental Questionnaire

* 1. Employment working in a public safety/law enforcement environment requires: A criminal history check (BCI) that will be conducted before a final offer of employment. *If you are a current or past employee, your file will be reviewed as part of the hiring process.
   ☐ I acknowledge that I have read the statements above.

* 2. This position will be working within a Correctional facility, with some interaction or contact with offenders. Are you comfortable working in this type of atmosphere?
3. Applicants are required to hold a current Utah Phlebotomy Technician certification. Do you currently hold an Utah Phlebotomy Technician certificate?
   - Yes
   - No

4. In the space provided below, please indicate your certification number and expiration date.

5. Applicants are required to hold a Basic Life Support certification (BLS) for healthcare providers. Do you currently hold a Basic Life Support certificate (BLS) for healthcare providers?
   - Yes
   - No

6. In the space provided below, please indicate your certification number and expiration date.

7. Do you have experience working in clinical labs, toxicology or environmental labs, hospitals/clinics, or doctor's offices where you had to collect data/information?
   - Yes
   - No

8. Please describe your experience as an Lab tech/Phlebotomist. In the space provided below, please detail your work history as an Lab tech/Phlebotomist. Include the names of your employers, dates worked, and a description of your responsibilities.

9. Please rate your knowledge of laboratory techniques and safety practices. (Resume must validate answer)
   - No Knowledge
   - Limited Knowledge
   - Moderate Knowledge
   - Extensive Knowledge

10. Please rate your experience receiving and processing laboratory samples.
    - No Experience
    - Limited Experience
    - Moderate Experience
    - Extensive Experience

11. Please rate your ability to work accurately, with close attention to detail.
    - None
    - Beginner (learning)
    - Intermediate (need some assistance)
    - Advanced (proficient)

12. This position requires the ability to accurately perform data entry. Please rate your data entry experience.
    - No Experience
    - Limited Experience
    - Moderate Experience
    - Extensive Experience

13. Please rate your computer skills.
    - None
    - Beginner (learning)
    - Intermediate (need some assistance)
    - Advanced (proficient)
14. Please select all computer programs that you are familiar with.

- Word
- Excel
- Powerpoint
- FINET
- Lab Core
- IHC

15. Please list the software programs you are proficient with, include how often you use each software application.

16. Please indicate how you heard about this specific job posting.

- State Jobs
- An External Job Posting Site (Indeed, LinkedIn, etc)
- Social Media (Facebook, Twitter, etc)
- Advertisement (Newspaper, Internet, Radio, etc)
- Professional Network
- University Network (Career Center)
- Referred by a Friend or Colleague
- Contacted by a Recruiter
- Career Fair
- Internal communication from a State Agency that employs me - State employees only
- Other

17. As part of this application process, you must upload your resume and references into your profile. Failure to include a resume may result in disqualification. Your answers to the questions on this application must be supported by your resume; otherwise you may not receive credit. "See resume" is not a valid answer to any question

- I acknowledge that I have read the statements above.

* Required Question