



STATE OF UTAH
invites applications for the position of:

Correctional Officer, POST

SALARY:	\$19.75 Hourly
OPENING DATE:	09/22/20
CLOSING DATE:	10/18/20 11:59 PM
# OF OPENINGS:	100
BENEFITS:	This position is eligible for a full benefits package. See benefits tab below for details.
BACKGROUND CHECK:	You must successfully pass a criminal history check.
DRIVER LICENSE REQUIREMENTS:	Employees hired for this recruitment will be subject to the Driver Eligibility standards found at the following link: https://rules.utah.gov/publicat/code/r027/r027-007.htm#T3
LOCATION:	Utah State Prison 14425 S. Bitterbrush Lane Draper, UT 84020; Atherton Community Treatment Center 2588 W. 2365 South West Valley City, UT 84119; Bonneville Community Correctional Center 1141 S. 2475 West Salt Lake City, UT 84104; Fortitude Treatment Center 1747 S. 900 West Salt Lake City, UT 84104; Northern Utah Community Correctional Center 2445 S. Water Tower Way (1125 W.) Ogden, UT 84401; Orange Street Community Correctional Center 80 S. Orange Street (1900 West) Salt Lake City, UT 84116
RECRUITER:	Erin Rhead ~ erhead@utah.gov ~ 801-545-5504
SCHEDULE CODE:	B - Competitive Career Service - Employment in this position requires a probationary period.
JOB DESCRIPTION:	



With a career in Law Enforcement as a Correctional Officer, you can earn a total possible compensation package valued up to \$70,646 in the first year.

The Utah Department of Corrections is seeking individuals who can balance compassion with accountability while supervising offenders in our care and custody at various correctional centers in Salt Lake County.

- With a two year commitment as a Correctional Officer at UDC you will receive a **\$6000 Signing Bonus - (Draper and AP&P locations ONLY).**
 - **Utah Department of Corrections Bonus Parameters:** If hired by the Utah Department of Corrections (UDC) as a correctional officer to work at the Draper Site Prison or one of the Community Correctional Centers, you will receive a \$3,000 hiring bonus upon successful completion of the correctional officer training academy. On the 1 year anniversary of your hire date, you will receive a second \$3,000 hiring bonus, for a total of \$6,000. Acceptance of one or both of these bonuses requires you to commit to remain

employed within the area of UDC that hired you throughout your 18-month probationary period.

- **Paid training through POST certification.**
- An amazing [benefits package](#) including health, dental, vision, tuition reimbursement, and retirement plans.
- Maintain safety and security of facilities as well as opportunities in various areas like training, transportation, programming, CIRT, investigations, etc.
- **Initial testing consists of a physical fitness test and interview. These tests will be held on October 21, 2020 in Draper, UT.**

Qualifications:

- [Meet SFO Standards](#)
- [Meet POST Standards](#)
- Preference may be given to those who are currently in Public Safety.
- One year of pay credit for every two years of Law Enforcement or Correctional Officer experience.

Academy Start Date: January 4, 2021

For more detailed information about the Utah Department of Corrections; we invite you to [browse our website](#).

EXAMPLE OF DUTIES:

TYPICAL QUALIFICATIONS:

SUPPLEMENTAL INFORMATION:

- DHRM rules regarding promotions and transfers apply to current state of Utah employees.

The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. The State provides reasonable accommodations to the known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, please contact the Department of Human Resource Management at (801) 538-3025 or TTY (801) 538-3696.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/utah>

Position #24673
 CORRECTIONAL OFFICER, POST
 ER

2120 State Office Building
 Salt Lake City, UT 84114
 801-538-3025

statejobs@utah.gov

Correctional Officer, POST Supplemental Questionnaire

* 1. CORRECTIONAL OFFICER APPLICANTS

The instructions that follow are critical to your successful completion of the application process. Your failure to adhere to all instructions may result in your disqualification as an applicant.

Please verify that your name in your job seeker profile matches the name printed on your social security card.

Only qualified applicants selected for testing will be contacted.

Do you understand?

Yes

No

* 2. INSTRUCTIONS FOR APPLICANTS

If you meet the minimum qualifications you will be contacted [via e-mail](#). **You must have a valid email address in your job seeker profile in order to receive communications from us. Be sure to check your spam and junk mail boxes, as our e-mails can end up there.**

If invited to the initial testing for a Correctional Officer position you must bring the following items with you when registering.

1- BCI (Bureau of Criminal Investigation) complete form. (attached in testing invitation email)

2- Valid drivers license, for identification purposes

The minimum entry qualifications for the physical fitness test are as follows:

- a) 14.5 inch vertical jump;
- b) 23 sit-ups in 1 minute or less;
- c) 14 consecutive push-ups; and
- d) 1.5 mile run in 16:11 minutes or less.

Start preparing yourself NOW to meet the above physical requirements.

****The physical fitness test and interview will be held on October 21, 2020 in Draper, UT.****

Have you read all of the instructions and do you understand them?

Yes

No

- * 3. Have you previously applied with the Utah Department of Corrections, for a Correctional Officer position?
- Yes
- No
4. If you have applied with the Utah Department of Corrections, for a Correctional Officer, please list the dates of your previous application(s).
- * 5. Have you previously worked for the Utah Department of Corrections?
- Yes
- No
6. If you answered 'yes' to previously working with the Utah Department of Corrections, please describe your experience, including specific job titles and responsibilities, as well as the length of time in each position.
- * 7. Do you currently have any of the following certifications in the State of Utah, that are still active? (check all that apply)
- You MUST attach a copy of any certification(s) that you checked to your application.**
- None
- SFO - Special Function Officer
- BCO - Basic Correctional Officer
- LEO - Law Enforcement Officer
- * 8. Please indicate the highest level of education you have completed. **You MUST attach a copy of any Diploma/GED, Transcript or Degree that you checked to your application.**
- None
- High School Diploma / GED
- Some College
- Bachelors Degree
- Masters Degree
- * 9. Are you at least 21 years of age, **or** will you be 21 years of age before the academy start date of January 4, 2021?
- Yes
- No
- * 10. Are you a United States Citizen?
- Yes
- No
- * 11. If you have used any illegal drugs in the past two years, you will not qualify to attend the POST academy for a minimum of two years from the most recent date of use.

This qualification is based on Utah law. (i.e. use of marijuana in states where it is legal will disqualify you if used in the past two years.)

I understand this statement

- * 12. By law applicants for the Utah Department of Corrections cannot have "felony convictions". Applicants with convictions that violate this law cannot be considered for employment.

Note: Involvement in a felony crime for which you were not convicted of a felony requires a four (4) year waiting period from date of involvement.

As an adult if you have had a felony criminal conviction as set forth above answer "yes" to this question.

Yes

No

- * 13. By law applicants for the Utah Department of Corrections cannot have been convicted **in the last two years** of Driving Under the influence of Alcohol, Drugs or Metabolite (from the date of conviction)

If you have been convicted in the last two years of Driving Under the influence of Alcohol, Drugs or Metabolite, (from the date of conviction) , please answer "yes" to this question.

Yes

No

- * 14. By law applicants for the Utah Department of Corrections cannot have been convicted **in the last four years** of a crime of dishonesty (from the date of conviction)

*Crimes of dishonesty include, but are not limited to: theft; fraud; tax evasion; issuing bad checks; financial transaction credit card offenses; deceptive business practices; defrauding creditors; robbery; bribery or receiving a bribe; perjury; extortion; arson; criminal mischief; falsifying government records; custodial interference; forgery; receiving stolen property; firearms violations; burglary; criminal trespass; vandalism; kidnapping; furnishing or permitting minors to use tobacco or alcohol; violations of the computer crimes act; offenses against the administration of government; violations against the public order and decency act; violations of the pornographic and harmful materials and performances act; violations of the racketeering enterprises act; violations of the cable television programming decency act; violations of the communications fraud act; violations of wildlife laws.

If you have had a criminal conviction in the last four years of a crime of dishonesty (from the date of conviction) , please answer "yes" to this question.

Yes

No

- * 15. By law applicants for employment with the Utah Department of Corrections cannot have been convicted **in the past four years** of a crime of unlawful sexual conduct (from the date of conviction)

If you have had a criminal conviction in the past four years of a crime of unlawful sexual conduct (from the date of conviction) please answer "yes" to this question.

Yes

No

- * 16. By law applicants for employment with the Utah Department of Corrections cannot have been convicted **in the past four years** of a crime of physical or domestic violence (from the date of conviction)

Note: Conviction of or involvement in class A misdemeanor crimes involving physical or domestic violence requires a four (4) year waiting period from date of conviction or involvement.

If you have had a criminal conviction in the past four years of a crime of physical or domestic violence (from the date of conviction) please answer "yes" to this question.

- Yes
- No

* 17. This recruitment is hiring for AP&P community correctional centers located in Salt Lake and Weber counties and the Utah State Prison located in Draper. Please check which location(s) you would like to be considered for and are willing to work. If two site locations are selected you will be assigned to the site you selected with the greatest need for staff as determined by UDC.

- Community Correctional Centers Salt Lake/Weber County
- Utah State Prison in Draper

* 18. Do you have previous experience working as a certified correctional officer?

- Yes
- No

19. If you have previous experience working as a certified correctional officer, list the agency(s) you worked for, the positions held, and dates you were employed.

* 20. I understand if hired by the Utah Department of Corrections (UDC) as a correctional officer to work at the Draper Site Prison or one of the Community Correctional Centers, I will receive a \$3,000 hiring bonus upon successful completion of the correctional officer training academy. After the 1 year anniversary of my hire date, I will receive a second \$3,000 hiring bonus, for a total of \$6,000. Acceptance of one or both of these bonuses requires I commit to remain employed within the area of UDC that hired me throughout my 18-month probationary period.

- I have read and understand the statement above.

* 21. Please indicate how you heard about this specific job posting.

- State Jobs
- An External Job Posting Site (Indeed, LinkedIn, etc.)
- Social Media (Facebook, Twitter, etc.)
- Advertisement (Newspaper, Internet, Radio, etc.)
- Professional Network
- University Network (Career Center)
- Referred by a Friend or Colleague
- Contacted by a Recruiter
- Career Fair
- Internal communication from a State Agency that employs me - State employees only
- Movie Theater Ad
- Other

22. If you answered 'Other' to question #21 above, please list how you heard about this job opening.

* Required Question