STATE OF UTAH invites applications for the position of:

Caseworker II

**SALARY:** $19.71 - $26.57 Hourly

**OPENING DATE:** 08/10/20

**CLOSING DATE:** 09/08/20 11:59 PM

**# OF OPENINGS:** 12

**BENEFITS:** This position is eligible for a full benefits package. See benefits tab below for details.

**BACKGROUND CHECK:** You must successfully pass a criminal history check.

**DRIVER LICENSE REQUIREMENTS:** Employees hired for this recruitment will be subject to the Driver Eligibility standards found at the following link: https://rules.utah.gov/publicat/code/r027/r027-007.htm#T3

**LOCATION:** Various locations throughout the state at Treatment Resource Centers: Ogden TRC: Ogden, Farmington, Brigham City, Logan Salt Lake TRC: West Valley, Tooele Provo TRC: Provo, Richfield Hurricane TRC: Hurricane, Cedar City Price TRC: Price, Vernal, Roosevelt

**RECRUITER:** Dan Email: dpthompson@utah.gov Phone: (801) 545-5532

**SCHEDULE CODE:** B - Competitive Career Service - Employment in this position requires a probationary period.

**JOB DESCRIPTION:**

If you would like an opportunity to join a team of dedicated professionals who work hard to provide maximum opportunities for offenders to make lasting changes through accountability, treatment, education, and positive reinforcement within a safe environment, this is the job for you.

**JOB DESCRIPTION:**

The Division of Programming is seeking case workers to join our team of skilled professionals to work with parolees at our five regions located throughout the state. Our division provides evidence-based, individualized interventions to safely reintegrate justice involved individuals back into the community. Our goal is to develop and carry out high quality, evidence based programs aimed at improving individual outcomes and enhancing community safety by implementing strategies, promoting accountability, and strengthening partnerships while maintaining a positive work environment.

**Note:** Based upon applicant’s qualifications, the Division may under fill this position at a Case Worker I position.

**THE IDEAL CANDIDATE WILL HAVE:**
• Licensure as a Social Service Worker or Certified Substance Use Disorder Counselor
• Experience working with substance use disorder and/or mental health treatment
• Experience teaching educational classes
• Experience in case management principles
• Effective speaking, reading, and written communication skills
• Knowledge of risk assessments and criminogenic risk factors

These are examples of an ideal candidate but do not preclude other applicants from being hired for the position or the position to be under filled.

WHY YOU SHOULD JOIN OUR TEAM:

As a benefited employee of the Department of Corrections, you will receive great health and retirement benefits. Click here to view a summary of the benefits we offer. We also provide generous paid time off so you can spend more time with your family and have a positive work-life balance.

THE AGENCY:

For more information about the Department of Corrections and the Division of Programming, click here.

EXAMPLE OF DUTIES:

• Coordinates efforts to find appropriate services (housing, transportation, employment, medical, mental health and other social services) from community providers, collateral agencies and other community partners.
• Provides psycho-educational classes to address criminogenic risks and counseling for offenders with substance use disorders and mental health disorders. Services may also be provided to family members.
• Helps clients to obtain necessary identification (i.e birth certificate, drivers license, tribal ID, etc.)
• Provides written and verbal communication with Adult Probation and Parole Agents and Supervisor on treatment progression.
• Other duties as required.

TYPICAL QUALIFICATIONS:

This list contains requirements, knowledge, skills and abilities associated with these duties:

• Human behavior and performance, risk and needs assessments, behavioral health management.
• Community services of community providers, collateral agencies and other community partners for housing, transportation, medical, mental health and other social services.
• Psycho-educational classes and cognitive behavioral techniques.
• Computer skills, Microsoft Office products, Google Docs, and UDC software.
• Justice system, rules, records, procedures and protocol.
• Compose and produce reports, documents, and related material.
• Use of interviewing techniques such as motivational interviewing.
SUPPLEMENTAL INFORMATION:

- **Job Series:**
  This job may be filled at any of the advertised levels listed below. Salary depends on the job level offered within the series.

  **Caseworker I**  
  Salary Range: $17.70 - $23.83

  **Caseworker II**  
  Salary Range: $19.71 - $26.57  
  Note: At this level the best qualified individuals will have obtained certification as a Certified Substance Use Disorder Counselor or licensure as a Social Service Worker.

- **Risks found in potentially dangerous or unusual environmental stress situations,** e.g., being subject to possible physical attack. Institutional/Correctional surroundings and hazards, including being subject to possible physical attack. Safety and risk issues inherent while working within a correctional facility with an offender population are presumed.

- **Work requires physical exertion.** May require the ability to stand; walk over rough surfaces; bend, crouch, stoop, stretch, reach, lift moderately heavy items (up to 50 lbs.) in a recurring manner and/or for long periods of time.

- **May be required to provide 24 hour on call services.** Policy requires employee to provide on-call services to respond to situations which may occur during non-duty hours.

- **All questions must be answered fully and in the format requested, if applicable.** Failure to do so may result in disqualification. Entering "see resume" as an answer will be considered an incomplete answer. Cutting and pasting pertinent information from your resume is acceptable, but should be edited to be a precise answer to the question.

- **NOTE:** Department of Human Resource Management rules regarding promotions and transfers apply to current state employees.

- Only applicants selected for an interview will be contacted.

- Salary will be based on the Career Ladder for current UDC employees.

---

The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. The State provides reasonable accommodations to the known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, please contact the Department of Human Resource Management at (801) 538-3025 or TTY (801) 538-3696.

APPLIED FOR ONLINE AT:
https://www.govemmentjobs.com/careers/utah

2120 State Office Building
Salt Lake City, UT 84114
801-538-3025

statejobs@utah.gov

---

Caseworker II Supplemental Questionnaire

* 1. **ONLY APPLICANTS SELECTED FOR AN INTERVIEW WILL BE CONTACTED.** As part of this application process, you must upload your resume into your profile. Failure to include a resume may result in disqualification. You must answer each question individually. **SEE RESUME is not a valid response.** Further, your answers to the questions on this application must be supported by your resume otherwise you may not receive credit. Do you understand these instructions?

  - [ ] Yes
  - [ ] No

* 2. **This position requires working in a correctional facility. Would you be comfortable working within secure areas of this type of facility?**

  - [ ] Yes
  - [ ] No

* 3. Are you a CURRENT employee with the Utah Department of Corrections?
4. If you are a CURRENT Correction's (UDC) employee please select the number of years of experience you have working for UDC.

- Not a current employee
- Less than one year
- Over 1 year, less than 2
- Over 2 years, less than 3
- Over 3 years, less than 4
- Over 4 years, less than 5
- Five or more years

5. In the space below please provide the title of the position(s) you have held and a short summary of the duties performed while employed with UDC.

6. Please select if you have a certification in one of the following.

- None
- Certified Substance Use Disorder Counselor
- Social Service Worker
- Other Directly Related Certification and/or Licensure

7. What is the highest level of education that you're completed?

- High School of GED
- Associates Degree
- Bachelors Degree
- Masters/JD/PhD

8. In the space below, please describe in detail your educational background. Please be sure to include school(s) attended, principal fields of study, and degrees that are relevant to this position. List associated courses and professional training that have provided you with the knowledge necessary for this position.

9. Please select the number of years of professional experience you have working with mandated clients.

- None
- Less than one year
- Over 1 year, less than 2
- Over 2 years, less than 3
- Over 3 years, less than 4
- Over 4 years, less than 5
- More than 5 years

10. In the space below, please describe in detail your experience working with mandated clients.

11. Please select your years of experience in providing substance abuse and/or mental health evaluations and/or counseling.

- None
- Less than one year
- Over 1 year, less than 2
- Over 2 years, less than 3
- Over 3 years, less than 4
- Over 4 years, less than 5
- More than 5 years

12. In the space below, please describe in detail your experience providing substance abuse and/or mental health evaluations and/or counseling.
* 13. Which office locations are you willing to accept a position in? Please select all that apply. Potential offers will be based on final ranking, background investigation and the candidates selected work locations. Candidates are responsible to notify UDC human resources Dan Thompson (801) 545-5532 of any changes to their preferred areas of assignment once they have been selected. (Once you accept a position, you may not be able to transfer to another region for 24 months.)

- Ogden TRC: Ogden
- Ogden TRC: Farmington
- Ogden TRC: Brigham City
- Ogden TRC: Logan
- Salt Lake TRC: West Valley
- Salt Lake TRC: Tooele
- Provo TRC: Provo
- Hurricane TRC: Hurricane
- Hurricane TRC: Cedar City
- Price TRC: Price
- Price TRC: Vernal
- Price TRC: Roosevelt

* 14. Please indicate how you heard about this specific job posting.

- State Jobs
- An External Job Posting
- Social Media
- Advertisement
- Professional Network
- University Network
- Referred by a Friend or Colleague
- Contacted by a Recruiter
- Career Fair
- Internal Communication
- Other

* Required Question